

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on December 3, 2013, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:                   Mr. Robert Kessler, President  
                              Mrs. Valerie Buccino  
                              Mrs. Jann Skelton  
                              Mrs. Marianne Bohrer

Absent:                    Mr. Robert Projansky, Vice President

Also Present:            Dr. Linda Freda, Superintendent  
                              Mr. Michael Halik, Business Administrator / Board Secretary

**PRESIDENT'S REPORT**

Mr. Kessler welcomed everyone back from the Thanksgiving Holiday.

**SUPERINTENDENT'S REPORT**

Dr. Freda thanked the Board for approving funds for Professional Development. In addition to academic programs, monies are also used to train staff in procedures to ensure the safety of our students. Many of our staff received training and are now CPR AED certified. Mr. Stefanelli used this training at the NCPE Craft Fair to save a gentleman's life who had experienced a heart attack.

Dr. Freda congratulated Mr. Projansky on the birth of his son, Dylan Max. She also congratulated teachers for completion of a twelve (12) credit graduate course in Multi-Sensory Reading. These teachers, Mrs. Armstrong, Ms. Doyen, Mrs. Bryer, Mrs. Eisinger, Ms. Wagner, Mrs. Castiglia and Mrs. Tarantino are now certified Deplexia teachers.

PUBLIC RECOGNITION

Mrs. Curry – 2<sup>nd</sup> grade Grandview, Vice President of Union asked two (2) questions. One was on the policies on the agenda at first reading. The other was on The Affordable Care Act and how it will affect employees.

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

**G1. RESOLVED** that the Board of Education approve **Policy 6660, Student Activity Fund**, at second reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**G2. RESOLVED** that the Board of Education approve **Policy 3144.12, Certification of Tenure charges - Inefficiency**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**G3. RESOLVED** that the Board of Education approve **Policy 3144.3, Suspension Upon Certification of Tenure Charges**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**G4. RESOLVED** that the Board of Education approve **Policy 3372, Teaching Staff Member Tenure Acquisition**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**G5. RESOLVED** that the Board of Education approve **Policy 3373, Tenure Upon Transfer or Promotion**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**G6. RESOLVED** that the Board of Education approve **Regulation 5512, Harassment, Intimidation or Bullying Investigation Procedure**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**G7. RESOLVED** that the Board of Education approve payment to Dr. Lara Morse in the amount of \$550.00 for a neurological assessment for **student #8003847**.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**G8. RESOLVED** that the Board of Education approve the preschool tuition in the amount of \$3500.00 for the 2014-2015 school year.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of November 12, 2013**.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 3    No: 0

Abstain: Mrs. Bohrer

- B2. RESOLVED** that the Board of Education approve the **November 15, 2013, payroll** in the amount of \$335,472.89.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

- B3. RESOLVED** that the Board of Education approve the **November 27, 2013, payroll** in the amount of \$302,632.19.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

- B4. RESOLVED** that the Board of Education approve the **November 25, 2013, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

- B5. RESOLVED** that the Board of Education approve the November 25, 2013, Hand Check Register **in the amount of \$212,108.75.**

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

- B6. RESOLVED** that the Board of Education approve the **December 3, 2013, Bills and Claims** in the amount of \$146,824.32.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

- B7. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for October 2013.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

- B8. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of October 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount

appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of October 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

**B9. RESOLVED** that the Board of Education approve the attached October 15, 2013, Line Item Transfers.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

**B10. RESOLVED** that the Board of Education approve the attached October 31, 2013, Line Item Transfers.

Moved: Mrs. Buccino                      Seconded: Mrs. Bohrer

Yes: 4    No: 0

**PERSONELL RESOLUTIONS**

**P1. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:

Name	Date	Workshop	Cost	Travel
Keenan, M	1/7/14	Differentiated Reading	\$225.00	
Keenan, M.	3/4/14	Conquer Math	\$125.00	
Whitney, J.	2/24/14	NJAHPERA	\$110.00	
Whitney, J.	1/17/14	CPR/AED Cert	\$110.00	
Williams, K.	2/5-2/8/14	ACDA Conference	\$250.00	\$119.04
Wozniak, T.	1/7/14	Differentiated Reading	\$225.00	

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**P2. RESOLVED** that the Board of Education approve **Michael Mc Cann** as a substitute Custodian at a rate of \$12.50 per hour effective December 4, 2013 to June 30, 2014.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**P3. RESOLVED** that the Board of Education approve **Chelsea Richardson** as a substitute teacher for the remainder of the 2013-2014 school year pending criminal history review fingerprint transfer.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

**OLD BUSINESS**

Dr. Freda reported that Metropolitan sent a technician out to inspect the buildings and will send a report to the architect.

Mrs. Skelton stated that a 34% response rate to the survey has been received with very positive remarks. A presentation will be scheduled for January to review the survey results with public.

Mr. Kessler reminded Board Members that the Board certification class was scheduled for January 17, 2014, at 6:30 p.m.

**NEW BUSINESS**

None.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

As there was no further business to discuss, the Board adjourned at 7:50 p.m.

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary



